



American Legion Auxiliary - East Palo Alto Unit 472

alaunit472.org

Department of California's and the Nation's First Electronic Unit

August 15, 2010

Executive Board Meeting

Linda Workman's Home, Pittsburg, CA

Opened: 10:00 AM (PT)

Attendance: Sherry Schneider, Angela McCoy, Mary Martin, Linda Workman
Lou Thompson, via IM or phone ~ Kerry Finley, Katie Farr, Nancy
Brown-Park

Pilot Program Management for 2010-2011

[Proposal Document](#)

It was agreed to try the proposed program management concept for the 2010-2011 fiscal year.

No chairmen will be appointed to the programs. Each member will be encouraged to actively participate in the ALA programs at whatever level is possible and desired.

Following all activity, the members are asked to complete a fillable form online that is intended to capture the work accomplished. The completed form will be forwarded to the Unit President. She will forward the report(s) to the Executive Committeewoman for inclusion on the Unit Blog and to the Unit Secretary for inclusion on the Unit Website. The Unit President will also use the information gathered from the submitted forms to complete the year-end reporting.

When a member wants to include the entire Unit membership in a project, she will send to the Unit Secretary a brief synopsis of her plan so that it may be added to a meeting agenda published to the Unit Website. (In other words, all proposed Unit projects must be presented as New Business and information provided four (4) days prior to the regular Unit meeting.)

Membership 5-Year Citations and Guards

[Proposal Document](#)

It was agreed that the expense and time involved in managing the purchase and presentation of 5-year citations and /or membership pin guards is more than the Unit can undertake at this time.

It was further agreed that all members should have access to the 5-year citations and/or membership pin guards offered for sale through Emblem Sales. The Webmaster was requested to add links to Emblem Sales from the Membership Roster page that will take members who want to purchase a citation or guard. They may purchase what is appropriate for their year status. If a citation is purchased and the member wants original signatures on the citation, she will organize the envelopes and postage expenses when sending the citations to the Unit President and Secretary for signing and return to her.

The Webmaster will add a Continuous Years Membership column to the Membership Roster page so that all members are recognized for their years of service.

Operation Military Kids (OMK)

[Proposal Document](#)

It was agreed that the OMK project is worthy of the Unit's support. Mary and Nancy will collaborate with Sherry to decide how the Unit can be involved with the project during Girls State Session 2011. They will present their proposal at a future General Meeting.

2010-2011 Budget

[Proposed Document \(Amended\)](#)

The proposed budget was accepted with a few housekeeping changes. The attached budget will be presented at the September 9, 2010 General Meeting for discussion and approval.

There was discussion about the Girls State program and fundraising. The Executive Board agreed that the Girls State program needs to focus on sponsoring the same schools from year to year. It was also agreed that since the Unit resides in the 26th District, we should attempt to support schools in that area. Four delegate sponsorships are included in the 2010-2011 Budget. With the help of the Girls State Director, it was determined that the following District 26 schools are not currently sending delegates: Aragon (San Mateo), Mercy (San Francisco), East Palo Alto, and Notre Dame (Belmont). These schools will be contacted before the next General

Meeting to begin conversation about introducing the GS program to the schools.

It was agreed that the Executive Board will organize and present two fund raising drawings for the 2010-2011 year. The details will be presented to the Unit at the September 9, 2010 General Meeting.

Audit of the 2009-2010 Treasurers' Books

Sherry and Angela audited the 2009-2010 check register and bank statements. They declared a successful audit.

Newsletter/Blog

Mary agreed to build and manage the new blog. It takes the place of the newsletter. Advertising is still available. The advertising income supports VA&R activities not already budgeted. An announcement will be made when the new blog is available.

The meeting was adjourned at 3:15 PM (PT)

Lou Thompson (Signature)