



East Palo Alto Unit #472

American Legion Auxiliary – Department of California

The Executive Board convened on Saturday February 11, 2006 at 2:25pm at the home of Unit Parliamentarian Linda Workman. In attendance were: Kerry Finley – Unit President, Sherry Schneider – Unit Secretary/Treasurer, Linda Workman – Unit Parliamentarian and Lou Thompson – Unit Historian/Webmaster.

Unit Meeting procedures were discussed. It was decided that we try and hold an online cluster Thursday evening between 6:30 and 7:30 PST. The Chat room on the yahoo group could be a tool used for discussion on any motions. The person who makes a motion will be responsible for creating the poll for the motion. Said poll can not be created however, until the motion receives a second. All motion polls should only include yes, no, and abstain.

Linda will send out a yahoo group e-mail prior to the next meeting on how to set up a poll. Everyone should be encouraged to set up a test poll prior to the meeting to get comfortable with the process.

Nominations will take place during the March meeting

The April meeting will take place in Sacramento on April 1st at 1pm. The meeting will be held at the Marriott – Residence Inn Sacramento Airport Natomas located at 2410 West El Camino Ave, Sacramento, Ca 95833. The phone number for the hotel is (916) 649-1300. The meeting will take place in Linda Workman's room.

Initiation for new members will be held at the April meeting.

A net Etiquette page was added to the website.

The subject line of all emails pertaining to unit business should contain the phrase ALA Unit 472 as well as subject. During the meeting the following phrases should be used in subject line Motion, Discussion, Point of Order, Point of Information, New Business, Old Business, and Announcement.

There was concern that meeting as a Unit at Girls State may be disruptive to the program. It was suggested that we recommend at the next meeting changing the Unit By-Laws so that we have our installation via an e-meeting in July and have a physical meeting in September instead.